

DUTIES

A valid driver's licence and able to drive. Willing to work long hours and travel extensively. Overtime work will be required.

: Administration of the Legislation (Agricultural Product Standards Act and Liquor Product Act). Delegation of authority to inspectors involved with inspection of products in relation to food safety and quality assurance. Authorisation and approval of export standards and requirements on all regulated products. Constitution and recommendation of review panels and proceedings related to inspection and auditing decisions. Attend to Court cases emanating from aggrieved parties in line of inspection. Establish guidelines and procedures relating to analytical work with respect to chemical, biological and physical hazards testing on regulated products. Develop and monitor policies, guidelines and norms and standards in line with relevant legislation. Manage the development, analysis and review of policies, guidelines, norms and standards and standard operating procedures relating to agricultural and liquor products to ensure compliance with the prescripts of the Act. Review the developed legislation, policies, guidelines, norms and standards where necessary. Ensure the publication and notification of the draft legislation, Bills, Ministerial approved legislation in the Government Gazette and via the World Trade Organisation (WTO). Monitor / audit the application of the legislation, policies, guidelines, norms and standards to identify gaps and trends in the sector. Stakeholder Management (assignees and Boards appointed in terms of the Liquor Product and Agricultural Standards Act). Co-ordinate and monitor the activities of the institutions implementing food safety and quality assurance legislation. Develop mechanisms / guidelines for control of activities relating to the inspection of agricultural and liquor products. Coordinate and report on the performance of the assignees. Manage the auditing of performance of assignees. Attend Board meeting of the Wine and Spirit Board. Provide technical advice and guidance on food safety and quality assurance matters. Provide advice on the correct interpretation and application of the legislative framework to stakeholders (national and international organisations, industry, consumers, etc). Represent the Department on national and international forums with regard to the harmonization of food safety and quality assurance issues. Approve dispensations (with regards to exports, import and local sale). Coordinate and facilitate awareness raising and information sessions to the sector. Host international missions in relation to observation of the food control systems in South Africa. Formulation of South African position with respect to attendance of multilateral institutions. Provide technical advice in the negotiation of bilateral and multilateral trade agreements impacting on food safety and quality assurance. Manage and observe international trends (market access) with respect to introduced sanitary and trade related matters specifically our trading partners. Monitor developments with respect to international legislation relating to technical barriers on food safety and quality assurance. Petition the WTO if need be or comply accordingly by adjusting our policies in order to satisfy the trading partners 'requirements (measures). Manage the resources of the sub-directorate (Physical, Human and Financial). Ensure proper utilization of the budget by monitoring and reporting expenditure. Monitor and ensure proper utilisation of equipment and reporting thereof. Evaluate and monitor performance and appraisal of employees. Ensure capacity and development of staff. Manage discipline.

**ENQUIRIES
APPLICATIONS**

: Mr BM Makhafola Tel No: (012) 319 7304
: Applications can be submitted by post to: Private Bag X833, Pretoria, 0001 or hand delivered to: 184 Jeff Masemola Street (formerly known as Jacob Mare), corner of Jeff Masemola and Paul Kruger Streets, Pretoria.

NOTE

: African, Coloured, Indian and White males and African, Coloured, Indian and White females and Persons with disabilities are encouraged to apply.

POST 15/02

: **REGISTRAR: PLANT BREEDERS RIGHT ACT REF NO: 3/2/1/2022/131**
Directorate: Genetic Resources

SALARY

: R882 042 per annum (Level 12), (all-inclusive package to be structured in accordance with the rules for MMS)

**CENTRE
REQUIREMENTS**

: Gauteng (Roodeplaat)
: Applicants must be in a possession of a Grade 12 Certificate and a Master's Degree in Biological or Agricultural Science with Botany, Agronomy, Horticulture, Genetics and / or Plant Biotechnology as a major subject. 5 years' experience in the field of botany, plant taxonomy, plant breeding or

administration of legislation related to Agriculture. Job related knowledge: In-Depth knowledge of botany (plant morphology, Plant taxonomy and plant nomenclature principles). Understanding of legislation regulating registration of plant varieties, including related legislation such as the Plant Improvement Act. Understanding of the International Union for the Protection of New Varieties of Plants (UPOV) Convention. Job related skills: Analytical and innovative thinking skills, Strong coordination skills, Information management skills, Communication skills (good written and verbal skills), Presentation skills, Administration and organising skills, Problem solving skills and Interpretation of legislation skills. Computer literacy and a valid driver's licence. Willingness to work extended hours and travel nationally, regionally and internationally.

DUTIES

: Manage the administration of the Plant Breeder Rights Act (PBR). Review all applications submitted to ensure they comply with the requirements in terms of the Plant Breeders Rights Act. Facilitate timely registration of applications by taking the necessary actions to prevent unnecessary time delays. Liaise with Plant Evaluation Centers on all aspects regarding the planting of trials and evaluation of new plant varieties in terms of the Plant Breeders Rights Act. Review all Distinctness, Uniformity and Stability (DUS) reports received from the Evaluation Centers and verify relevant documentation submitted in connection with the application concerned. Register approved new plant varieties and issue plant breeder rights certificates thereof. Correspond with applicants on all matters pertaining to their applications. Liaise with Plant Breeders Rights Offices in other countries pertaining to the access to existing DUS results for granting plant breeders rights where applicable. Sign off all correspondence pertaining to the Plant Breeders Rights Act. Manage all objections and appeals lodged in terms of the Plant Breeders Rights Act. Facilitate knowledge and information management related to plant breeders' rights. Maintain the Plant Breeders Rights Register. Manage access to information pertaining to plant breeders' rights applications including access to Registers and compiling information requested in terms of Promotion of Access to Information Act (PAIA). Compile and / or edit all publications relevant to Plant Breeders Rights Act. Ensure that all publications are published in correct format in relevant medium. Issue variety descriptions to external stakeholders upon request. Ensure public understanding of the national Plant Breeders Rights system. Draft responses to stakeholder enquires, including Parliamentary questions, Non-governmental organisations, other government Departments. Effect legislative amendments and develop / review policies, guidelines and procedural manuals relevant to the Plant Breeders Rights Act. Draft policies, guidelines documents, Standard Operating Procedures, Regulations etc, and facilitate publication thereof as applicable. Facilitate submission and approval of documents to relevant structures within the Department / Government as applicable. Facilitate public participation process where applicable. Liaise with Legal Services on legal matters pertaining to the implementation of the Plant Breeders' Rights Act. Liaison with international and regional bodies, e.g. UPOV, Southern African Development Community (SADC) and provide inputs into relevant documents where applicable. Represent the Department / country in relevant national or international meetings, workshops, symposia and conferences. Coordinate inputs to inform departmental / country position on relevant matters and submit such to relevant national / regional / international bodies. Liaise with the regional / international Plant Breeders Rights Authorities on the matters pertaining to the Plant Breeders Rights system. Manage the resources of the Sub-directorate. Ensure proper utilisation of the budget by monitoring and reporting expenditure. Monitor and ensure proper utilisation of equipment and reporting thereof. Evaluate and monitor performance and appraisal of employees. Ensure capacity and development of staff. Manage discipline.

ENQUIRIES
APPLICATIONS

: Dr N Netnou-Nkoana Tel No: (012) 319 6024
: Applications can be submitted by post to: Private Bag X833, Pretoria, 0001 or hand delivered to: 184 Jeff Masemola Street (formerly known as Jacob Mare), corner of Jeff Masemola and Paul Kruger Streets, Pretoria.

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